

### Meeting with the SENDCO

The SENDCO is available to meet parents of children with SEND (Special Educational Needs and Disability) or parents who are concerned their child may have SEND. This is available at anytime and by making an appointment via the School Office.

### Key Stage Leaders

Key Stage Leaders, Mrs. Gillings (EYFS), Miss Jones (Key Stage 1), Mrs. Kounnas (Key Stage 2) are available via appointment to discuss your child's attainment and progress. We would expect that you have already spoken with the Class Teacher.

### Senior Leaders

The Assistant Headteachers are available to talk to you about your child's attainment and progress. Again, please make an appointment via the school office. We would expect that you have already spoken with the Class Teacher and the Key Stage Lead.

### Pupil Progress

Your child's progress is tracked each half term by your child's class teacher (6 times per year).

- Expected Progress
- Below Expected Progress
- Above Expected Progress

The class teacher meets with Senior Leaders to discuss individual children's progress to ensure every child is on track to achieve the very best attainment level possible. Children are targeted to achieve the expected standard as well as the greater depth standards. All teachers are held to account for pupil progress and pupil attainment to ensure all children achieve the targeted attainment levels.

### High Expectations

We have high expectations for every child. Our ethos is that at Westwood everyone succeeds and sometimes that may be against the odds. Teachers work with all children from their individual starting points to ensure they make progress socially, emotionally, physically and intellectually. Alongside this, we believe that the supporting children's well being and emotional health is fundamental to this success.

## Attainment Jargon explained.

### EYFS

GLD = Good Level of Development

E- = Emerging within the Standard

E = Expected Standard

E + = Exceeding the Standard

### KS1 and KS2

WTS = Working Towards the Expected Standard

EXS = Working at the Expected Standard

GDS = Working at a Greater Depth Standard

PKS = Pre Key Stage standard  
(working below the current expectations for the Key Stage in which they are in. e.g. Working at KS1 level when in KS2)

HNM = Has Not Met the Expected Standard

BLW = Working Below the Expected Standard

# Westwood Primary School



How can I find out  
about how my child  
is doing?

This leaflet outlines for all parents how we share information about your child's progress and attainment. There are seven main ways in which we do this which includes:-

- Open Door Policy
- Parent Interview
- School Report
- Statutory Results Reporting
- Summer Term Open Afternoon (with optional Parent Interview)
- Online Learning Stories in Reception and Nursery
- Meeting with the SENDCO

### Open Door Policy

At Westwood, we operate an Open Door Policy where parents can have daily contact with the class teacher without an appointment. For longer conversations, an appointment may be required. Teachers can share your child's current attainment levels and progress as well as discuss any social, emotional or physical issues with you. They will also be able to share books for you to view the current work.

### Parent Interview

Parent Interview takes place twice a year, usually in October and in March.

Parents are able to meet with the class teacher for 10 minutes. The teacher will share your child's current levels of attainment in Literacy, Maths and other National Curriculum subjects.

The teacher will inform you as to whether your child is working in line with national expectations for their age, below national expectations for their age or above national expectations for their age.

A discussion about your child's progress in general will also take place. The teacher will also talk to you about some of the skills or knowledge from the Maths and Literacy curriculum that they need to do in order to progress. Other subject areas may also be discussed.

If your child has Special Educational or Disability Needs, your child's IEP (Individual Education Plan) will also be shared with you.

There is also an opportunity to discuss progress and attainment in other curriculum subjects, as well as find out about their personal, social and emotional development.

Parents who cannot make the dates provided can make appointments with class teachers at another convenient time. Similarly, parents who are separated can make separate appointments if necessary.

### School Report

At the end of the academic year, usually in July, the school issues each child with a written school report. The school report includes information about progress and attainment in each national curriculum subject area in terms of whether they are meeting national expectations for their age or working above or below expectations for their age. It also provides information about some of the learning that has taken place and the subjects they have enjoyed or excelled in. Next step targets for Literacy and Maths are also included. In addition, teachers comment on behaviour and attitudes towards learning, as well as relationships with peers and adults.

### Statutory Results Reporting

At the end of Reception, Year 1, Year 2 and Year 6 the school has a legal duty to report to parents the outcomes against age-related expectations and for the national tests.

End of Reception—A report is provided noting whether your child is working at expected, exceeding or emerging levels of development in all areas of the Early Years Curriculum. An overall grading called Good Level of Development (GLD) is also shared with parents. Parents will be informed as to whether their child has met a Good Level of Development, has not met a Good Level of Development or is exceeding a Good Level of Development.

End of Year 1—Every June, Year 1 children take the Phonics Screening Test. At the end of July, we report whether your child has passed this screening test. If they do not pass the test, they take it again the following June, when they are in Year 2, and we report the result in the July.

End of Year 2—This year, Year 2 tests are non-statutory. In addition, at the end of June, teachers make an assessment as to whether they believe your child is working at nationally expected levels for their age, or above or below nationally expectations for their age in Reading, Writing, Maths and Science. The Department of Education are informed of these outcomes. These outcomes are then reported to parents in July.

### End of Year 4

Children in Year 4 will have to sit the National Multiplication tables check. Results will be reported to parents in July.

### End of Year 6

Every May, Year 6 children take national tests in Reading, Grammar, Punctuation, Spelling and Maths. In addition, at the end of June, teachers make an assessment as to whether they believe the child is working at nationally expected levels for their age, or above or below nationally expectations for their age in, Writing and Science. We have to inform the Department of Education of these outcomes. These outcomes are then reported to parents in July.

### Summer Term Open Afternoon (with optional Parent Interview)

At the end of the Summer Term, after the school report has been issued, we invite parents into school for an open afternoon. This is an opportunity for you to view all of your child's work from the whole of the school year. The teacher is available for informal discussions. However, we also offer an opportunity for you to meet the class teacher to discuss progress and attainment. This is arranged directly with the class teacher.

### Online Learning Stories in Reception and Nursery

Nursery and Reception children have Online Learning Stories which are accessible via individual parent logins. An assessment system called Tapestry is used which is an assessment and reporting tool.

Online Learning Stories record and log your child's attainment and progress towards achieving age related milestones as well as achieving the Early Learning Goals and a Good Level of Development at the end of the Reception year.